Student Success Data Committee
Minutes
October 12, 2018
9:00 a.m.
Vernon 204 and CCC 712

- Welcome – The meeting was called to order by Betsy Harkey, Chair.

- Review of committee attendance and title check

		Present	Not present
Michelle Alexander	Director of Institutional Advancement/Executive Director, Vernon College Foundation	X	
Jeanne Ballard	Assistant Director of Financial Aid		X
Dr. Brad Beauchamp	Coordinator of Instructional Assessment, Math Instructor	X	
Jim Binion	Institutional Support Specialist	X	
Dr. Elizabeth Crandall	Vice President of Instructional Services	X	
Dona Crow	Administrative Assistant/Counseling	X	
Shana Drury	Associate Dean of Instructional Services	X	
Christina Feldman	Director of Continuing Education		X
Marian Grona	Director of Library Services	X	
Linda Haney	Administrative Assistant /Instructional Services		X
Ivy Harris	ERP/SIS Coordinator	X	
Mark Holcomb	Division Chair - Information and Technology, Industrial Automation Instructor	X	
Bettye Hutchins	Instructor - History	X	
Joe Johnston	Division Chair – Communications, English Instructor	X	
Criquett Lehman	Director of Student Success Pathway	X	
Thomas McNeely	English Instructor	X	
Amanda Raines	Director of Admissions and Records	X	
Michael Ruhl	Instructor - Biology	X	
Maria Servin	Assistant Registrar		X
Dr. Donnie Kirk	Director of Quality Enhancement, Speech Instructor	X	
Amber Hunsaker	Coordinator of Tutoring Center		X
Anna Martin	Administrative Assistant /Institutional Effectiveness	X	
Mindi Flynn	Business Office Manager	X	
Melissa Elliott	Director of Financial Aid	X	
Michelle Downes	Administrative Assistant – Instructional Services	X	
Kelly Peterson	Student Success Specialist	X	
Rachel White	Recruiting Coordinator	X	
Betsy Harkey, Chair	Chair, Director of Institutional Effectiveness	X	
Dr. Dusty Johnston, ad hoc member	President		X

- Approval of September 21, 2018 minutes (Exhibit A) - Motion to approve by Amanda Raines, second by Marian Grona, motion passed.

- Assessment/Report Calendar and Glossary
  -Review and approval of 2018-2019 Assessment/Report Calendar (Exhibit B, Action Item) – Motion to approve by Melissa Elliott, second by Ivy Harris, motion passed.
  -Glossary- approval will be during November meeting to align with all changes in Assessment/Report Calendar

- Key Performance Indicators of Accountability (KPIAs) and related Benchmarks http://www.vernoncollege.edu/KPI-Home most recent update

  ✓ Service Area High School Students who go to College

- History of Vernon College Focus on Student Success <mark>(Exhibit C, Action Item)</mark> – Motion to approve by Dona Crow, second by Mindi Flynn, motion passed.

- SACSCOC Compliance Certification (10 year report) update – Reminder - The College Effectiveness Committee serves as the SACSCOC Team for this process. The SACSCOC Leadership Team: Dr. Dusty Johnston, President; Dr. Elizabeth Crandall, Vice President of Instructional Services; Bettye Hutchins, Faculty Liaison; Dr. Donnie Kirk, Quality Enhancement Plan; and Betsy Harkey, SACSCOC Liaison. Criquett Lehman is Chair of the On-site Host Committee.

  - ✓ Host Committee update
  - ✓ Schedule – review in Canvas
  - ✓ October 22 – Arrival of Onsite Committee members to Wichita Falls airport; Skills and CCC visits
  - ✓ October 23 – Compliance Certification Reaffirmation Report interviews on Vernon Campus
  - ✓ October 24 – QEP Day and Reaffirmation Report interviews on Vernon Campus
  - ✓ October 25 – Exit interview with VC SACSCOC Leadership Team and possibly others as presented in schedule; Party at Betsy's house (bring your own food and drink ☺)

- Other Data updates

  - ✓ Program Discipline Evaluation – Grade Distribution and Placement and Completion submitted, Majors, and Completers due in November
  - ✓ Fall and Fall I 2018 Count Day Snapshot – working on POISE data questions

- Next meeting date: November 16

- Adjournment – The meeting was adjourned at 9:42 a.m.